

Date: 19 May 2011 2:30 PM  
Location: BCIT Downtown Campus  
Recording secretary: Joyce Chow

1. CALL TO ORDER

Notice of the Meeting having been circulated in accordance with the Bylaws, and a quorum being present, the Meeting was called to order at **2:45pm**, President Christina Chan Presiding. **Quorum met: 20 voting members present + 3 proxies**

2. AGENDA

The Agenda having been circulated to all the members and was displayed on the screen. A motion to accept the Agenda was made and seconded.

CARRIED

3. MINUTES of the 2010 ANNUAL GENERAL MEETING

The minutes of the AGM of 2010 having been circulated with the announcement, were not read. A motion to accept the minutes was made and seconded.

CARRIED

4. PRESIDENT'S Message & year in review – Christina Chan

An overview of the mission and vision of the EMA was given with a noted thanks to the board of directors and members for the efforts and success over the last year. The targets and priorities for 2010 were met including the following:

- increase regulatory info
- increase tours/field trips
- develop marketing plan
- keep workshops as integral part of EMA
- evaluate & applying for grants for funding
- increased online presence

The workshop from 2011 was key in rebuilding last year. It was an excellent workshop with high attendance, received very positive feedback and principal in generation of revenue for the association.

Additionally the EMA promoted the applicability of professional development credits with a focus on education for it's members. Two highlights included a Kwatlen University Scholarship & the sponsoring of 3 students at the workshop.

On the communications front, 3 great newsletter editions were put out last year and there was an increase in online presence with Facebook, Twitter and more event photos on the website. Finally in closing, Christina would like to suggest continued improvements & members to please forward suggestions for the year ahead.

5. TREASURER'S REPORT -Dave Bridger

A summary of past financial performance and presentation of the financial statements was given by Dave Bridger. (Refer to Pages from EMAofBC Financial Statements March 31 2011).

The financials were completed by an accountant and signed over with no issues noted. Over the last year, various cost saving measures were put in place and the successful workshop revenues created a positive budget. As an association we are in a good cash position of ~\$48K, capital assets account for ~\$50K, liabilities ~\$25K and net assets are \$25,158. Membership targets did fall short and were finalized at 58 members generating ~\$25K for the year.

Motion to accept the Financial Report was made and seconded.

CARRIED

The following considerations for proposed budget ahead were noted:  
(refer to proposed 2011-12 EMA of BC Budget Draft).

- Currently at 38 registered members w/ target of 75 have been budgeted
- Propose in future to align revenue and expense categories in Proposed Budget with categories listed in Statement of Operations & Changes in Net Assets
- General Revenue \$36,050
- Event revenue \$12,000
- Expenses \$48,000
  - Changes: Speaker session/meeting expense for 7 events
  - Bank Charges – increased for new budget
  - Donation – concrete deliverables needs to be decided
  - Internet/Infocentre increase budget
- Balanced budget proposed (surplus \$50).

To balance budget the association needs to increase membership or obtain additional revenues through the workshop.

Motion to accept the proposed budget with subject to future modification by the board was made and seconded.

CARRIED

## 6. ELECTION OF OFFICERS

The attached slate of directors was projected on the screen including those that had agreed to stand for election.

Christina Chan will step down to Past President  
President – Marcia Moulton acclaimed  
Vice President – Derek Stewart acclaimed  
VP Membership – Mark Oikawa confirmed  
VP of Communications – Sarah Hansen – 2<sup>nd</sup> of 2 year term  
Secretary – Joyce Chow confirmed  
Newsletter Editor – Vicki Skye May 2<sup>nd</sup> of 2 year term  
VP Education – Resha Sabati -confirmed  
VP Information Services -Geoff Wickstrom 2<sup>nd</sup> of 2 year term  
Treasurer – Dave Bridger acclaimed  
Director at Large: Carlos Da Ponte- acclaimed in to 1 year vacancy

Open positions included directors at large and candidates. After a call for further nominations from the floor, each candidate briefly introduced themselves and gave an overview of their experience/applicability for the role of Director at large. No positions were contested by more than one candidate. The acclaimed positions include:

2 year Directors at Large: Jason Wilkins & Kate Schendel - acclaimed

1 year Director at Large: Mark Leung, Dana Romanick, & Patrick Novak - acclaimed

President Christina Chan declared all nominees elected. All new board members were welcomed with applause.

NOMINEES ELECTED

7. NEW BUSINESS

No new business was put forward from the floor.

8. ADJOURNEMENT

Incoming President Marcia Moulton, seeing that there was no more business, declared the 2011 Annual General Meeting of the Environmental Managers Association of BC adjourned at 3:45 PM.